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1 Central Pines Rural Planning Organization (CPRPO)  
2 Rural Transportation Advisory Committee (RTAC)

3 **May 8, 2025 Special Meeting Minutes**

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5 The meeting was conducted as a hybrid meeting. Members were in-person at Central Pines Regional Council, 4307  
6 Emperor Blvd., Suite 110, Durham, NC or online. The date, time and room location were made available to the  
7 public.

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9 **RTAC Members Present:**

10 Lisa Mathis, NC Board of Transportation  
11 Phyllis Portie-Ascott, Orange County  
12 Rebecca Salmon, Sanford (RTAC Alternate)  
13 Amanda Robertson, Chatham County  
14 Donald Andrews, Broadway

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16 **RTAC Members Absent:**

17 Jim Von Canon, Moore County  
18 Curtis Brown, Siler City  
19 Kirk Smith, Lee County  
20 Jimmy Chalfinch, Carthage  
21 Kyle Shipp, Pittsboro (alternate)  
22 David Delaney, Chatham County (alternate)  
23 Tom Adams, Moore County (alternate)  
24 Earl McKee, Orange County (alternate)

25  
26 **RTCC Members Present:**

27 Chance Mullis, Chatham County  
28 Julie Bogle, NCDOT Transportation Planning Division  
29 Bryan Kluchar, Division 8  
30 Tim Mack, Siler City  
31 Nishant Shah, Division 7  
32 Matt Day, CRPC  
33 Danielle Orloff, Moore County

34  
35 **Others Present:**

36 Sarah Williamson-Baker, Orange County

37  
38 Item 1 – Welcome, Introductions and Ethics Reminder

39 At approximately 11:02 am, Vice Chair Portie-Ascott, Vice-Chair called the RTAC meeting to order. Mr. Day  
40 conducted a roll call of all participants in the room and on the webinar/phone call. Quorum was established.

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42 Item 2 – Purpose & Agenda for Today’s Meeting

43 Mr. Day reviewed the day’s agenda, including 6 discussion/information items and 4 decision items: approve  
44 February 13, 2025 minutes, approve the FY 2026 Planning Work Program, TAC adopt the FY 2025 Planning Work  
45 Program Amendment #2 and adopt the update RTAC by-laws.

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47 Item 3 – Public Comment

48 There was no public comment.

49  
50 Item 4a – Preparation for FY 2026 Planning Work Program

51 Mr. Day showed the FY26 PWP document as included in agenda materials, and noted that no public comments  
52 had been received on the document after posting it for comment. He noted that in the Supplemental PWP  
53 document there was an error and needed to be a change in number from \$158,900 to \$179,010 as the total RPO

54 budget amount. Commissioner Robertson asked how the budget amounts for each line get determined and Mr.  
55 Day responded that they are based on the estimated level of effort required by RPO staff for each type of task.  
56

57 Item 4b – Review the FY 2025 Planning Work Program Amendment #2

58 Mr. Day showed the proposed PWP amendment as included in the agenda materials. There was no further  
59 discussion.  
60

61 Item 4c – STIP Update

62 Mr. Day highlighted the four recent NCDOT STIP amendments in the CPRPO area, as included in the agenda  
63 materials. There was no further discussion.  
64

65 Item 4d – Prioritization 7.0 Update-Draft STIP Released

66 Mr. Day showed the table of STIP changes that had been linked from the agenda materials, and highlighted the  
67 projects where there had been a change between the previous 2024-33 STIP and the new draft 2026-35 STIP. Mr.  
68 Kluchar noted that projects marked as "Preliminary Engineering Only" would be carried over for re-scoring in  
69 Prioritization 8.0.  
70

71 Item 4e- Prioritization 8.0 – Prioritization 8.0 – Process Updates & County Lists of Submittals & Carryovers

72 Mr. Day noted that based on the calendar shown in the agenda materials, each county would need to submit its  
73 ranked list of up-to-seven projects per mode for submittal consideration by June 1, and that the development of  
74 the final proposed project submittal list would be discussed in more detail at the June 8 CPRPO meeting.  
75

76 Item 4f – Review RTAC By-Laws

77 Mr. Day showed the proposed RTAC bylaw revisions, as included in the agenda materials, and noted that no public  
78 comments had been received on this item after being posted for comment. There was no further discussion.  
79

80 Item 5 – Consent Agenda

81 Mr. Andrews made a motion to approve the Consent Agenda, with the change to the Supplemental Memo. Ms.  
82 Mathis seconded. The motion passed unanimously.  
83

84 Item 14 – Adjournment

85 The meeting was adjourned at approximately 11:25 AM.