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1 Central Pines Rural Planning Organization (CPRPO)  
2 Rural Transportation Coordinating Committee (RTCC)  
3 **June 13, 2024 Meeting Minutes**

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5 The meeting was conducted as a hybrid meeting. Members were in-person at the Chatham County Agriculture &  
6 Conference Center, 1192 US-64 BUS, Pittsboro, NC 27312 or online. The date, time and room location were made available  
7 to the public.

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9 **RTCC Members:**

10 Julie Bogle, NCDOT Transportation Planning Division  
11 Bryan Kluchar, Division 8  
12 Danielle Orloff, Moore County  
13 David Montgomery, Lee County/Sanford/Broadway  
14 Thanh Schado, Chatham County  
15 Chad Reimakoski, Division 7  
16 Nish Trivedi, Orange County  
17 Tim Mack, Siler City  
18 Karyl Fuller, CPRC

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20 **Others Present:**

21 Denise Webster  
22 Kent Jackson, Pittsboro  
23 Darlene Weaver  
24 Kirk Smith, Lee County  
25 Matt Day (RTCC Alternate)

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27 Item 1 – Welcome and Introductions

28 At approximately 10:31 am, Mr. Montgomery, Vice-Chair, called the meeting to order. Ms. Fuller then conducted a  
29 roll call of participants in the webinar/phone call. Quorum was established.

30  
31 Item 2 – Purpose & Agenda for Today’s Meeting

32 Ms. Fuller reviewed the day’s agenda, including the 7 discussion/information items and 2 decision items: April 11,  
33 2024 Minutes, election of Chair and Vice-Chair for the RTCC.

34  
35 Item 3 – Public Comment

36 Mr. Montgomery called for any public comments. There were no members of the public who wished to speak.

37  
38 Item 4a – Election of Officers for RTCC

39 Ms. Fuller stated that each June the RTCC needs to elect a Chair and a Vice-Chair, who can be re-elected once.  
40 Mr. Meadows has served for two years as chair. So, a new Chair needs to be nominated. Nish Trivedi offered to  
41 serve as Chair. Ms. Bogle made a motion to nominate Mr. Trivedi as Chair and Ms. Schado seconded. Mr.  
42 Montgomery has only served for a year as Vice-Chair, and was willing to be serve again. Mr. Trivedi nominated him  
43 and Ms. Schado seconded. The vote is included as part of the Consent Agenda.

44  
45 Item 4b – TAC Re-Appointments – Informational Only

46 Ms. Fuller stated that the bylaws call for half of the RTCC to be reappointed each year. For 2024, that is Orange  
47 and Lee Counties. For Lee County, the County will need to re-affirm Chair Smith or appoint a new member.  
48 Sanford and Broadway’s mayors will need to either re-affirm their current member and alternate or appoint a new  
49 member and/or alternate. Orange County appoints their member and alternate annually and do not need to take  
50 action at this time.

53 Item 4c – CPRPO’s Public Involvement Plan-**Postponed**  
54 Ms. Fuller has begun updating CPRPO’s policies to include the name change and make minor adjustments, when  
55 necessary. She started with the Public Involvement Plan (PIP) and, originally wanted to approve it today but the  
56 TAC is not meeting. Staff did post the PIP to CPRPO’s website for public review and comment, starting on May 10,  
57 2024. No comments have been received. She will add it to August’s agenda.  
58  
59 Item 4d - Review TCC By-Laws  
60 Ms. Fuller has begun updating CPRPO’s policies to include the name change and make minor adjustments, when  
61 necessary. She started with the Public Involvement Plan (PIP) and is now moving onto the by-laws for the TCC.  
62  
63 Staff plans to post the draft by-laws to the website for additional public comment after our meeting.  
64 The TCC will be asked to vote on the proposed changes at its August meeting.  
65  
66 Item 4e – Financial Memo for FY 2025, 3rd Quarter  
67 Ms. Fuller briefly reviewed the attached financial memo.  
68  
69 Item 4f: STIP Updates  
70 Ms. Fuller stated the STIP changes for the last few months were included as attachments to the agenda. Staff also  
71 updates an online spreadsheet on CPRPO’s website.  
72  
73 Item 4g – Prioritization 7.0 Update  
74 Ms. Fuller stated the SPOT scores were released on Friday, May 24th. Staff sent them to the TCC and TAC the  
75 following Monday, starting the 45-day clock (July 12, 2024) for each county to develop their prioritized lists.  
76  
77 Ms. Fuller reviewed the SPOT scores, current funding projections and checked in with all four counties on their  
78 progress and how she can help over the next month and half.  
79  
80 Item 5 –Consent Agenda  
81 Mr. Montgomery made a motion to approve the Consent Agenda. Ms. Sanchez seconded. The motion passed  
82 unanimously.  
83  
84 Item 6 – Member Updates from Around the Region  
85 There was a brief discussion.  
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87 Mr. Montgomery called for a recess around 11:36 AM until the start of the RTAC meeting at 12:00 PM. The  
88 remainder of the RTCC meeting was conducted jointly with the RTAC meeting and is documented in the RTAC  
89 minutes.