



Triangle Area Rural Planning Organization

Rural Transportation Advisory Committee (RTAC)

13 April 2023
12:00 PM to 2:00 PM

McSwain Agriculture Center
2420 Tramway Rd, Sanford, NC 27332
Hybrid Meeting Using Zoom (see calendar invite)

Joint RTCC/RTAC Agenda (begins at 12:00 PM)

- | | |
|--|-----------------------------------|
| 1. Welcome, Introductions, and Ethics Reminder | <i>Donald Andrews, RTAC Chair</i> |
| 2. Purpose and Agenda for Today's Meeting | <i>Karyl Fuller, TARPO Staff</i> |
| 3. Public Comment/Public Hearing on Item 11b | <i>Donald Andrews, RTAC Chair</i> |
| 4. NC Board of Transportation Update | <i>Lisa Mathis, NCBOT</i> |
| 5. NCDOT Transportation Planning Division Update | <i>Julie Bogle, NCDOT TPD</i> |
| 6. NCDOT Division 7 Update | <i>Vacant, Div. 7</i> |
| 7. NCDOT Division 8 Update | <i>Bryan Kluchar, Div. 8</i> |
| 8. TARPO Staff Update | <i>Karyl Fuller, TARPO Staff</i> |
| 9. RTCC Adjournment & Report to RTAC | <i>Jack Meadows, RTCC Chair</i> |

RTAC Agenda (following joint meeting)

- | | |
|---|-----------------------------------|
| 10. Discussion Items | <i>Donald Andrews, RTAC Chair</i> |
| a. Adoption of Fiscal Year 2024 Planning Work Program | |
| b. Adoption of Fiscal Year 2023 Planning Work Program Amendment #2 | |
| c. Draft CRP/CMAQ Slate of Projects--Prioritized | |
| d. Update on DCHC/CAMPO MPA Changes and on the creation of the new MPO in southern Moore County | |
| e. Report from Sub-Committee to Select New Submissions for Prioritization 7 | |
| f. RTAC Member Reappointments/New Appointments | |
| g. FY 23 Q2 Financial Update | |
| h. STIP Updates | |

Triangle Area Rural Planning Organization Core Duties (G.S. 136-212)

To develop, in cooperation with NCDOT, long-range local and regional multimodal transportation plans; provide a forum for public participation in the transportation planning process; develop and prioritize suggestions for transportation projects the organization believes should be included in the State Transportation Improvement Program; and provide transportation-related information to local governments and other interested organizations and persons.

11. Consent Agenda

Donald Andrews, RTAC Chair

- a. **February 9, 2023, Minutes**
- b. **Adoption of Fiscal Year 2024 Planning Work Program**
- c. **Adoption of Fiscal Year 2023 Planning Work Program Amendment #2**
- d. **Adoption of the Draft CRP/CMAQ Slate of Projects--Prioritized**

12. Member Updates from Around the Region/Open Discussion

Donald Andrews, RTAC Chair

13. Adjournment

Next Meeting: Thursday, June 8, 2023, 12:00 PM in **Pittsboro**

Triangle Area Rural Planning Organization Core Duties (G.S. 136-212)

To develop, in cooperation with NCDOT, long-range local and regional multimodal transportation plans; provide a forum for public participation in the transportation planning process; develop and prioritize suggestions for transportation projects the organization believes should be included in the State Transportation Improvement Program; and provide transportation-related information to local governments and other interested organizations and persons.

**TARPO Rural Transportation Coordinating Committee Meeting
Agenda Comments – April 13, 2023**

Item 4: NC Board of Transportation Update

Background

Board of Transportation member Lisa Mathis will provide an update.

Recommendation

For information/discussion only

TARPO Rural Transportation Advisory Committee Meeting Agenda Comments – April 13, 2023

Item 5: NCDOT Transportation Planning Division Update

Background

NCDOT staff will provide updates on Comprehensive Transportation Plans and other statewide planning activities at the Joint RTCC/RTAC meeting.

Recommendation

For information/discussion only

**TARPO Rural Transportation Advisory Committee Meeting
Agenda Comments – April 13, 2023**

Item 6: NCDOT Division 7 Update

Background

The attached document provides information on projects in Orange County.

Recommendation

For information/discussion only

TARPO Rural Transportation Advisory Committee Meeting Agenda Comments – April 13, 2023

Item 7: NCDOT Division 8 Update

Background

The attached document provides information on projects in Chatham, Lee, and Moore Counties.

Recommendation

For information/discussion only

**TARPO Rural Transportation Advisory Committee Meeting
Agenda Comments – April 13, 2023**

Item 8: TARPO Staff Update

Background

Staff will provide updates.

Recommendation

For information/discussion only

TARPO Rural Transportation Advisory Committee Meeting Agenda Comments – April 13, 2023

Item 10a: Adoption of the FY24 Planning Work Program

Background

Each April, TARPO adopts a Planning Work Program (PWP) for the upcoming fiscal year. The PWP serves as the foundational guidance for which tasks staff should be working on in the upcoming year and is essentially the RPO's budget document. Staff asked for input from RTCC and RTAC members on items they wish to see included in the draft PWP at their February meetings. A draft of the FY24 PWP document was submitted to NCDOT for their review at the end of February and posted online for public review and comment in early March.

The PWP consists of three elements:

- An expenditure table that shows the funding amounts allocated to different categories of tasks;
- A narrative explaining the anticipated tasks within each funding category; and
- A supplemental document that governs the spending of any local dues that exceed the 20% match required against the funding received through NCDOT.

Please note that we are required to develop the PWP document based on our most recent federally-approved indirect cost rate. TJCOG has submitted a request for an updated rate for FY24 but has not yet received this—when we receive it, we will likely need to amend the PWP to reflect the new approved indirect cost rate.

Recommendation

Adopt the FY24 TARPO Planning Work Program, as part of the Consent Agenda

TARPO Rural Transportation Advisory Committee Meeting Agenda Comments – April 13, 2023

Item 10b: Adoption of Budget Amendment #2

Background

Staff is proposing to amend the FY 2023 budget to better reflect the current workload. Given the new MPO, staff/NCDOT have paused work on the Moore County model. Also, TPD is working with a consultant on the Chatham County model, other work on the Plan has slowed down. General planning work has increased, as SPOT Workgroup continues, and Prioritization 7.0 begins. Also, new staff has had to learn new TJCOG procedures, increasing the time spent on administrative items.

So, staff would like to move \$5,000 from I-1 Data Development to II-2 Prioritization and move an additional \$5,000 from II-1 CTP Development and increase II-4 General Transportation Planning by \$3,000 and III-1 Administrative Activities by \$2,000.

This amendment does not change the total budget for the RPO.

Recommendation

Approval of the budget amendment. Included in the Consent Agenda

TARPO Rural Transportation Advisory Committee Meeting Agenda Comments – April 13, 2023

Item 10c: Adoption of the Draft CRP/CMAQ Slate of Projects--Prioritized

Every year, TARPO receives an allocation of CMAQ funding (~\$217,000) to be used in Orange County, Pittsboro or in the northeastern corner of Chatham County. TARPO has submitted Orange County's request for two ADA transit vehicles for CMAQ funding.

In addition, this year, TARPO could submit to a new program, Carbon Reduction Program (CRP). TARPO has 8 slots for projects in locations that are under 5,000 and 4 slots for projects in locations that are between 5,000 and 50,000.

TARPO submitted 4 grant applications to NCDOT for its review. NCDOT has now asked the RPOs to prioritize their projects (a change from February). Staff has drafted this list based on carbon reduction, population category (under 5,000 and over 5,000) and member priorities.

	CO ₂ e	Rank
Chatham	12,398.38	1
Siler City1	45.215	2
Pittsboro	26.934	3
Siler City2	68.453	4

Please note that after this initial round, CRP projects will be accepted on a rolling basis.

Recommendation

Approval of the prioritized list of projects. Included in the Consent Agenda.

TARPO Rural Transportation Advisory Committee Meeting Agenda Comments – April 13, 2023

Item 10d: Census 2020 Urban Areas Update and a New MPO in Southern Moore County

Background

On December 29, 2022, the U.S. Census Bureau released a list of population totals for urbanized areas in the United States based on the results of the 2020 census. The Census Bureau ***released*** maps in early January, see [here](#). Pinehurst, Southern Pines, Whispering Pines, Aberdeen, Taylortown and Pinebluff all appear to be in/partially in the new Southern Pines/Pinehurst MPO.

There have been on-going meetings with the affected towns, NCDOT, and TJCOG. The towns have until June to establish their initial planning area and stand up the MPO.

Also on-going, are proposed voluntary changes to the MPAs for DCHC and CAMPO. These changes may affect Chatham County. I know that DCHC has reached out to Pittsboro and Chatham County to start initial discussions. Unlike the new MPO, both jurisdictions, the MPO and Chatham County and/or Pittsboro have to agree, before it happens. There are advantages and disadvantages.

TARPO and TJCOG are committed to making sure this process goes as smoothly as possible and will be happy to participate in discussions and share information as appropriate.

Recommendation

For information/discussion only

TARPO Rural Transportation Advisory Committee Meeting Agenda Comments – April 13, 2023

Item 10e: Report from Prioritization 7.0 RTCC Subcommittee

Background

At the last meeting, TARPO established the Prioritization 7.0 sub-Committee, which is currently charged with developing a draft slate of new submissions by June. The sub-committee met on March 7, 2023 and confirmed that we would be following the 2019 process, as included below. See attached notes.

Membership: One voting member from each county, plus one voting member from each NCDOT local division (six voting members, four necessary for quorum). Alternates can be named. Other RTCC members are encouraged to participate in meetings and discussions but may not vote or count toward quorum.

Potential Schedule/Process:

- May 11th, 1:00 PM-A virtual meeting to discuss the proposed submittals, and each County's progress (Sub-committee meeting)
- May 31st-Draft Slates due from each County-does not have to be final. Approvals can be on-going. Just for the RPO Board to review
- June 8th-TARPO Board meetings-Review Draft Slate
- June 12th-July 11th-Public Comment Period is open
- July 17th, 1:00 PM-Finalize draft slate (Sub-committee meeting). If an additional meeting is needed, July 31st at 1:00 PM
- August 10th-RTCC/RTAC will vote on the draft slate of projects

Recommendation

For information/discussion only

TARPO Rural Transportation Advisory Committee Meeting Agenda Comments – April 13, 2023

Item 10f: RTAC Member Reappointments/New Appointments

Background

As a reminder, the TARPO bylaws call for half of our RTAC members to be appointed/reappointed each year (at minimum)—in 2023 the Moore and Chatham seats are up for appointment.

- The Moore County Commissioners will need to take action to reappoint Commissioner Quis to TARPO or appoint a new representative.***
- The Chatham County Commissioners will need to take action to reappoint Commissioner Dasher to TARPO or appoint a new representative.
- Moore County municipalities will need to reach agreement on the Moore County municipal representative and alternate.***
- Pittsboro and Siler City will need to reach agreement on the appointment of a Chatham County municipal representative and alternate.

**Given the new MPO and the fact that the Planning Area has not been finalized, it is anticipated that there may be a delay in re-appointments or appointments, and if all of Moore County is included in the Planning Area, then there will be no representatives from Moore County or its municipalities on the Board.

These 2023 appointments should ideally be in place before our August 10, 2023 TARPO RTAC meeting.

TARPO Rural Transportation Advisory Committee Meeting Agenda Comments – April 13, 2023

Item 10g: FY 23 Q2 Financial Update

Background

Staff has prepared the attached memo to show TARPO's expenditures through the first half of the fiscal year.

Recommendation

For information/discussion only

TARPO Rural Transportation Advisory Committee Meeting Agenda Comments – April 13, 2023

Item 10h: STIP Updates

Background

2020-2029 Draft STIP Update

The attached documents show STIP amendments to 2020-2029 STIP that were presented to the NC Board of Transportation in the last two months (no changes for April).

2024-2033 Draft STIP Update

NCDOT has updated its schedule and process for the draft 2024-2033 STIP.

- A new version of the draft 2024-2033 STIP was released on April 3, 2023. It updates the schedule for the STIP. I have included it in the packet. Most (29) of TARPO's projects have remained on the same schedule (from 8/22) except:
 - 6 projects delayed 1 year
 - 1 project delayed 2 years
 - 1 project delayed 3 years
 - 1 project delayed 4 years
 - 1 project uncommitted
- The Final 2024-2033 STIP is anticipated to be presented to the Board of Transportation for approval in May 2023.

2026-2035 STIP Update

- The SPOT Workgroup starts meeting on October 11, 2022. Staff will provide regular updates. Both Matt and Karyl are on the Workgroup.
- Project Submittal window will open in **July 2023**. As you heard earlier, the Prioritization sub-committee is developing a draft slate of new submissions
- See draft schedule attached for more details on the Prioritization Process and TARPO's next steps
- Staff plans to do a Prioritization refresher presentation at the June meeting

Recommendation

For information/discussion only

TARPO Rural Transportation Advisory Committee Meeting Agenda Comments – April 13, 2023

Item 11: Consent Agenda

Background

Given that TARPO is still having hybrid meetings, staff would like to suggest consolidating all of the action items into a single consent agenda. This will minimize the number of roll call votes that need to be conducted. All items will be available in advance, and non-administrative items will be listed for Discussion first. Any item can be pulled out of the Consent Agenda for further discussion and a separate roll call vote.

Consent Agenda for 4/13/2023 includes:

- a. February 9, 2023, Minutes
- b. Adoption of Fiscal Year 2024 Planning Work Program to RTAC
- c. Adoption of Fiscal Year 2023 Planning Work Program Amendment #2 to RTAC
- d. Adoption of the Draft CRP/CMAQ Slate of Projects—Prioritized to RTAC

Recommendation

Adopt the consent agenda.